

**All Saints' Church Event
Approval Form**

Date form submitted to office _____

Event Coordinator _____

Is this event a Fundraising event? YES NO (please circle)

Date of proposed Event _____

Brief description of Event. Please print, use back of form if needed

Cost to Participants _____

If a Fundraising Event, proceeds directed to _____

Is Sutherland Hall required? YES NO (please circle)

Has date been cleared with Booking Coordinator (Linda Smith) YES NO (please circle)

Is kitchen required YES NO (please circle)

Start-up costs or float required _____

Please note financial statements must be remitted to Treasurer within 30 days of event.



Office Use Only

Date form scanned & emailed to Ven Dawn & the Wardens _____

Approved: YES NO (please circle)

Date decision rendered to Applicant _____

Additional Comments
